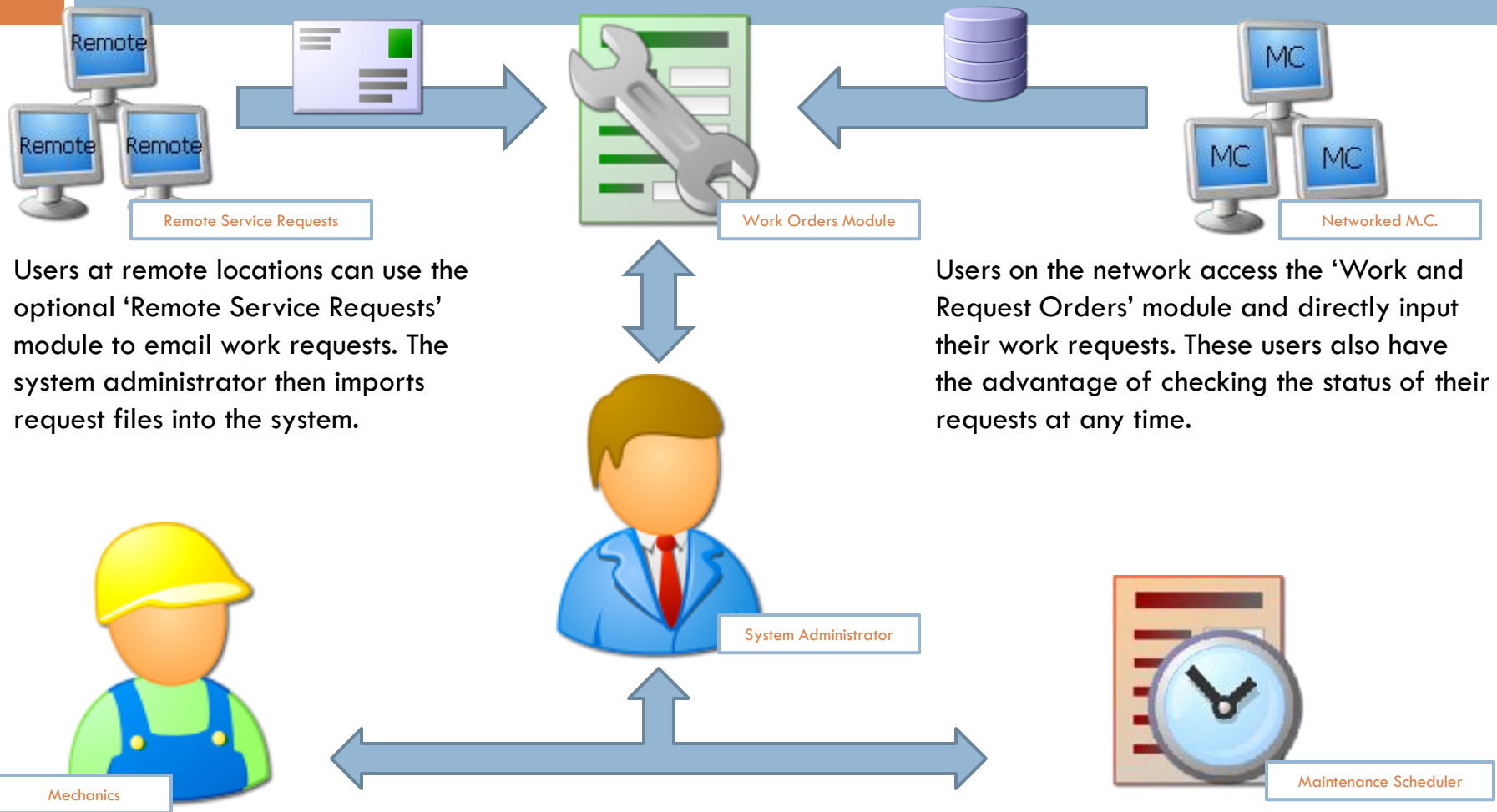




# WORK ORDERS OVERVIEW

Maintenance Coordinator System

# Work and Requests Orders Module



Users at remote locations can use the optional 'Remote Service Requests' module to email work requests. The system administrator then imports request files into the system.

Users on the network access the 'Work and Request Orders' module and directly input their work requests. These users also have the advantage of checking the status of their requests at any time.

The system administrator turns requests in to actual work orders and then either passes them out to mechanics or opens them in the 'Maintenance Scheduler' module where there's more options.

# Maintenance Scheduler Module

Add Mechanics and their Labor Costs to Work Orders.



Set up the Work Orders to be automatically emailed to mechanics as they become due.



Add Materials Needed and Used to Work Orders and PMs



Works with repair orders, planned maintenance, PM Group, and other types.



Add other costs such as contractors, license, etc.



Save summaries of completed work orders to equipment history logs and so much more



# Work Order System Highlights

- Supports 4 Repair types of Work Orders, 3 of which are user definable.
- Supports 3 Recurring types of Work Orders, 2 of which are user definable.
- Supports the Automatic Email of work orders to mechanics as they become due.
- Supports almost any type of recurring criteria based on time or meters.
- Saves completion summaries to Equipment History logs.
- Many built in reports based on costs, predictive maintenance, downtime, and more. Most use Wizards that help customize what you are reporting on.
- And just a countless number of other great features.

**Simplicity Software Technologies Inc.**

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